Village of Mukwonago

Notice of Meeting and Agenda

PLAN COMMISSION MEETING
Tuesday, December 12, 2023

Time: **6:30 pm**
Place: **Mukwonago Municipal Building, Board Room, 440 River Crest Ct**

1. Call to Order

2. Roll Call

3. Comments from the Public

Please be advised, per Wisconsin Statute Sec. 19.84(2), information and comment will be received from the public by the Plan Commission. The Public Comment Session is granted to the public at the start of each Plan Commission meeting. The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. However, these time limits may be extended at the discretion of the Chief Presiding Officer. The Plan Commission may not respond to or have any discussion on information received during the public comment session unless it is placed upon the Agenda for a subsequent meeting. Public comments should be addressed to the Plan Commission as a body. Presentations shall not deal in personalities personal attacks on members of the Plan Commission, the applicant for any project or Village Employees. Comments shall not be used to engage others in a debate in this forum. All comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Plan Commission or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

4.1 Approval of minutes from November 14, 2023 meeting.
20231114 PlanCommissionMinutesdraft.pdf

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Plan Commission asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.

5.1 Public Hearing on the request for Rezoning of Kiwanis Park Parcels from P-1 - Public and Semi Public to B-2 – General Business, located at the Northwest Corner of N Rochester St (Hwy 83) and W Veterans Way (Hwy NN) (MUKV1963996005 and MUKV1963996006), by applicant (Mikko Erkamaa).
12.12.23 PH KIWANIS REZONE.doc

5.2 Public Hearing for the Conditional Use Request for a Funeral Home with a Human and Pet Crematory located at 225 Eagle Lake Ave (MUKV1974009), applicant John Rozga (future owner/operator).
PH Notice - Rozga.pdf

6. New Business

Discussion and Possible Action on the Following Items

6.1 Discussion and possible recommendation to approve **ORDINANCE 1017** for the Rezoning of Kiwanis Park Parcels from P-1 - Public and Semi Public to B-2 – General Business, located at the Northwest Corner of N Rochester St (Hwy 83) and W Veterans Way (Hwy NN) (MUKV 1963-996-005 and MUKV 1963-996-006), by applicant (Mikko Erkamaa).

Staff - Kiwanis - Rezoning.pdf

Example of Commercial Layout.pdf

ORDINANCE 1017 Amend Zoning Map.pdf

6.2 Discussion and possible recommendation to approve the Conditional Use **RESOLUTION 2023-73** for the application to operate a Funeral Home and Cremation Services (Human and Pet), located at 225 Eagle Lake Ave (MUKV 1974-009), by applicant/future owner (John Rozga).

Staff - 225 Eagle Lake Ave - CU Rozga Funeral.pdf

Rozga Information.pdf

Cremation Environmental Analysis.pdf

RESOLUTION 2023-73 CU 225_Eagle_Lake_Ave.pdf

6.3 Discussion and possible approval with conditions of the Site Plan and Architectural Review, **PC-RESOLUTION 2023-12** for a Funeral Home and Cremation Services (Human and Pet), located at 225 Eagle Lake Ave (MUKV 1974009), by applicant/future owner (John Rozga).

Staff - 225 Eagle Lake Ave - CU Rozga Funeral.pdf

Prelim Exterior Elevations.pdf

Prelim Site Plan and Elevations BW.pdf

ROZGA FUNERAL HOME-MUKWONAGO SUBMITTALS.pdf

152328 - ROZGA FUNERAL HOME - MUKWONAGO WI - 2023DEC05.pdf

Rozga Prelim Sign Rendering.pdf

PC-RESOLUTION 2023-12 - SPAR Rozga.pdf

6.4 Sign and Zoning Code Review

Memo #6 with attachments.pdf

7. Adjournment

Membership:

Eric Brill, John Meiners, Karl Kettner, Mark Penzkover, Tim Rutenbeck, Jason Wamser, Fred Winchowky, and Village Planner Erin Scharf (Advisory)

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.