

Village of Mukwonago

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, September 3, 2025

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30 p.m.

Roll Call

Present: Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and President Winchowky

Absent: None

Comments from the Public

None

Presentations

Presentation regarding Strategic Plan Initiatives

Administrator Dykstra gave an overview of the Strategic Plan as presented in the packet. She noted that she will update the board quarterly. No action taken.

Approval of Minutes

Approval of August 6, 2025 Committee of the Whole as prepared and distributed

Motion by Meiners to approve, second by D. Johnson. No discussion. Motion carried 7-0.

Downtown Development Committee, Trustee Scott Reeves

Update regarding Downtown Development Committee meeting of August 28, 2025

Trustee Reeves and Administrator Dykstra gave an overview of the recent meeting of the Downtown Development Committee. The committee will be filming a downtown tourism promotional video. The committee will also be working with Carthage College to develop and produce a free brochure. The focus of the committee has been showcasing downtown parking and wayfinding. Porter suggested that businesses are asked for their hours of operation for publication purposes. No action.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For July, 2025

D. Johnson offered the reports for review as presented in the packet. No action taken.

Discussion/Recommendation regarding approval of Vouchers in the amount of \$2,637,116.12

Motion by D. Johnson to recommend approval, second by K. Johnson. D. Johnson mentioned the bulk of the vouchers are county tax settlements. Motion carried 7-0.

Discussion/Recommendation regarding **Resolution 2025-30** To approve a waiver of Police & Fire Impact Fees for the Park View Middle School Expansion Project

Motion by D. Johnson to recommend approval, second by Porter. Administrator Dykstra gave an overview of the request. Superintendent Koch addressed the committee regarding future plans associated with the project. Motion carried 7-0.

Discussion/Recommendation regarding approval of the purchase of a 2026 Ram 5500 Chassis Cab in an amount not to exceed \$67,585.00

Utilities Director Castle noted that the chassis was purchased already, so this expenditure would be for the upfit (dump box, plow, etc).

Motion by D. Johnson to recommend approval, second by K. Johnson. Motion carried 7-0.

Heath and Recreation Committee, Trustee John Meiners

Discussion/Recommendation regarding a Special Event Permit applications filed by the American Legion Community Post 375 Auxiliary, for the event of the Polar Plunge to take place on January 1, 2026 at 10:00 am, located in Indianhead Park

Motion by Meiners to recommend approval, second by Reeves. Chief Stein recommended that a heated tent onsite to warm people up after the jump. Motion carried 7-0.

Judicial Committee, Trustee Dale Porter

Discussion/Recommendation regarding an Original Class "B" Beer and "Class C" Wine license application filed by Morning Crumbs LLC d/b/a Morning Crumbs, located at 1015 E Veterans Way, Donjet Ahmedi, Agent

Motion by Porter to recommend approval, second by Reeves. Clerk Kropf noted that the business is looking to open in early October. Motion carried 7-0.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License filed by the Son's of the American Legion Post #375 for the event of Mukwonago Chamber of Commerce Fall Fest, to take place on September 20, 2025, located on the 100 & 200 Block Main St

Motion by Porter to approve, second by D. Johnson. No discussion. Motion carried 7-0.

Library Board of Trustees, Trustee Eric Brill

Discussion/Recommendation regarding **Resolution 2025-29** a resolution to certify that the Village shall provide for and allow the Library to expend no less than the County rate in the prior year

Motion by Brill to recommend approval, second by Meiners. Brill stated that this is an annual resolution. Motion carried 7-0.

Personnel Committee, Trustee Ken Johnson

Discussion/Recommendation regarding **Resolution 2025-26** a resolution designating authority for the Joint Fire Chief Evaluation

Motion by K. Johnson to recommend approval, second by Meiners. Chief Stein noted that the last evaluation was done by Former Administrator Wiedl. Administrator Dykstra explained that both the Town Administrator and herself, will conduct the Chief's evaluation. Motion carried 7-0.

Public Works Committee, Trustee Eric Brill

Discussion/Recommendation regarding the approval of the Storm Water Maintenance Agreement for Tsunami Car Wash

Motion by Brill to recommend approval, second by Meiners. Brill stated that this is standard for most developments. Motion carried 7-0.

Closed Session Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning **Maple Center Family Ventures & Property Investment at**

301 Main Street and pursuant to **Wis. Stats. §19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for **Negotiation on CSM 9773** Motion by Meiners to convene into Closed Session, second by Reeves. Motion carried on a roll call vote 7-0. The meeting convened in closed session at 6:11 pm.

Reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session Motion by Meiners to reconvene into Open Session, second by D. Johnson. Motion carried on a roll call vote 7-0. The meeting reconvened in open session at 6:39 pm.

No action was taken.

Adjournment

The meeting adjourned at 6:40 p.m.