



REGULAR JOINT PROTECTIVE SERVICES COMMITTEE MEETING

Mukwonago Fire Station #1
1111 Fox St, Mukwonago, WI 53149
January 19, 2026 at 6:30 PM

AGENDA

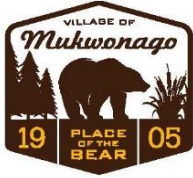
1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - 3.1 Approve the August 18, 2025 Joint Protective Services Committee minutes and prepared and distributed
4. **Comments from the Public**
5. **New Business**
 - 5.1 Discussion/Recommendation regarding proposed policy related to 2026 POC/POP pay rates and Paramedic and Critical Care Paramedic Only POP classification
 - 5.2 Discussion/Recommendation regarding the use of ACT102 Funds to purchase 3 Stryker Stair Chairs for FEMA AFG Grant in the amount of \$54,545.58
 - 5.3 Discussion with Kettle Moraine Fire Department (Informational Only)
 - 5.4 Discussion regarding the 2025 Incident Type Summary report
6. **Adjournment**

Membership:

Village: Reeves, K. Johnson, and Porter

Town: Wrasman, Boucher, and Topczewski

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.



Meeting Minutes Village and Town of Mukwonago Joint Protective Services

When: 6:30 pm, Monday August 18, 2025

Where: Fire Station #1, 1111 Fox Street, Mukwonago WI 53149

1. Meeting was called to order at 6:30 PM CT by Chairman Topczewski. Notice and Agenda of meeting was posted in conformance with Wis. Stat. §19.84.
2. Roll call: Village members Reeves and Johnson present; Porter absent. Town members Topczewski, Wrasman, and Boucher present; Chief Stien present.
3. Reeves moved to approve minutes of April 14, 2025 and as presented; seconded by Johnson. All ayes.
4. There were no public comments.
5. New business – discussion only:
 - 5.1. Discussion of July 31 YTD Incident Type Report
 - 5.2. Chief Stien noted that the Lieutenant vacancy had been posted. The position of Fire Inspector was discussed in considerable detail.
6. Topczewski moved to adjourn at 6:50 PM; seconded by Boucher. All ayes.

VILLAGE OF MUKWONAGO

REPORTS AND PRESENTATIONS TO THE VILLAGE BOARD



Topic:			
Date:			
Presenter:		Department:	

Conformance with Strategic Plan

Approval of this action would conform to the following strategic goal:

- Energized Workforce
- Balanced Development
- Responsible Finances
- Quality of Life
- Other _____

Overview/Background Information

Key Issues (if necessary)

Fiscal Note/Budget Impact

Action Required/Recommendation

Attachments



Memorandum

TO: FIRE BOARD, WESTERN LAKES FIRE DISTRICT
FROM: BRADLEY BOWEN, CHIEF
KAREN MUNDT, HUMAN RESOURCE MANAGER
SUBJECT: 2025 PART-TIME PAY RATES – EFFECTIVE JANUARY 5, 2025
DATE: THURSDAY, JANUARY 2, 2025
CC: WLFED EMPLOYEES

Base Rates:

Professional Wage: **\$28.25/hour**

Employees assigned to complete administrative tasks including the positions of Administrative Assistant, Billing Coordinator, Mechanic (vehicle/equipment/facility maintenance), and Information/Technology.

Battalion Chief Wage: **\$33.00/hour**

The part-time Battalion Chief's will receive an hourly rate when completing administrative work and working as the District's Duty Chief. All part-time work must be approved by the Fire Chief or his/her designee in order for the employee to be assigned these hours

Assistant Chief Wage: **\$40.00/hour**

The part-time Assistant Chief will receive an hourly rate when completing administrative work and working as the District's Duty Chief. All part-time work must be approved by the Fire Chief or his/her designee in order for the employee to be assigned these hours.

Probationary Wage: **\$15.50/hour**

Any employee with firefighter or EMS certification, going through orientation training, and not checked off to run as part of primary crew. This also includes any employee who has not obtained certification as a Firefighter I, or licensure as an EMT.

Apprentice Wages: **\$13.00 per hour**

Any apprentice hired as part of the District's apprentice program. Apprentice's will be scheduled 56 hours per week as part of the apprentice program and will receive the above hourly rate.

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430
Dousman Station: 107 S. Main Street; Dousman, WI 53118 - Fax: 262-431-4812
Oconomowoc Station: 212 S. Concord Road; Oconomowoc, WI 53066 – Fax: 262-569-3297
Sullivan Station: 912 Front Street; Sullivan, WI 53178 – Fax: 262-593-8123
Okauchee Station: W349 N5060 Shady Lane; Okauchee, WI 53069 – Fax: 262 567-0503
Stone Bank Station: W335 N7107 Stone Bank Road; Oconomowoc, WI 53066 – Fax: 262.966.2831

Part-Time Hourly Wage: \$15.50/hour

Employees will receive the \$15.50/hour base wage, plus their licensure/certification wage(s) for scheduled shifts, public relations/activities, and training.

On weekends and holidays the applicable rate will be added to the employees' base rate with licensure/certifications. If a holiday falls on a weekend, the holiday rate will be applied as it is the higher of the two.

Off-duty response will include the base wage, plus licensure/certification, and the off-duty response rate. The weekend and holiday rates do not apply during off-duty response

Licensure/Certification Increases

EMT-B	\$2.00
AEMT	\$2.25
Paramedic	\$5.00
Critical Care	\$5.50
Firefighter	\$2.50
Officer	\$0.50

Holiday Wage	\$10.00 increase above weekday/night wage
Weekend Wage	\$6.00 increase above weekday/night wage
Off-Duty	\$8.00 increase above weekday/night wage when off-duty response

Interfacility Stipend:

When employees are assigned an interfacility transport they will receive a stipend in addition to their hourly rate.

Part-Time	\$10.00/interfacility
Off-duty	\$25.00/interfacility

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430
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Chief Jeff Stien

From: Susan Fischer <sfischer@villageofvernonwi.org>
Sent: Friday, November 22, 2024 10:18 AM
To: Chief Jeff Stien
Subject: Re: FD pay request

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Chief Jeff Stien,
Sorry for the delay but I do not work on Wednesday or Thursday.

Here are the numbers you requested.

Captain \$25.00/hour

Lieutenant/Paramedic \$25.00/hour

Lieutenant/EMT \$23.00/hour

Firefighter/ Paramedic \$24.00/hour if they work as Officer, they get paid \$25.00

Firefighter/EMT \$19.00/hour if they work as Officer, they get paid \$23.00

Firefighter or EMT \$11.78/hour and Single Stipend of \$31.21

If you need anything else please feel free to call me.

Sue

Susan Fischer

Deputy Clerk

W249S8910 Center Drive

Big Bend WI 53103

262-662-2039

sfischer@villageofvernonwi.org

From: Chief Jeff Stien <chiefstien@mukwonagofire.org>

Sent: Wednesday, November 20, 2024 2:57 PM

To: Susan Fischer <sfischer@villageofvernonwi.org>

Subject: FD pay request

Can you send me the current approved pay rates for your part time FD staff?

Thank you

Chief Jeff Stien

From: Mary Green <mgreen@lakecountryfire.com>
Sent: Monday, October 13, 2025 8:19 AM
To: Chief Jeff Stien
Subject: RE: [EXTERNAL] POC/POP rates

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Chief Stien,

Here are our rates:

Part-Time Staff		
Assistant Chief of Training and Logistics		\$31.93
Deputy Chief		\$28.84
Scheduled Work Shifts-Deputy Chiefs filling in as Shift Commander		\$29.66
Captain		\$20.60
Lieutenant		\$19.57
Firefighter/Paramedic (>1 year)		\$23.69
Firefighter/Paramedic (<1 year, new hires)		\$20.60
Firefighter/EMT (Current, licensed)		\$18.54
Firefighter/EMT (new hires <1 year of experience)		\$15.45
Firefighter/EMT (new hires, non-certified)		\$13.49
Part Time Paid on Call (POC)		\$5.00

Thank you,

Mary Green

Administrative Assistant
Lake Country Fire & Rescue
115 Main St.
Delafield, WI 53018

262-303-4529
262-646-6236 fax
www.lakecountryfire.com

2025 EMS only rates

Bell

EMT \$21.00

AEMT \$23.50

Paramedic \$26.50

CC Paramedic \$ 29.00

Superior

CC Paramedic \$31.50-40.50

OEM (Milwaukee County EMS)

Paramedic \$21.50-24.50

2026 Mukwonago Proposed POP Rates

EMS only

Paramedic \$26.50

CC Paramedic \$29.00

Both Fire and EMS

FF/EMTB/AEMT \$23.00

FF/Paramedic \$27.50

FF/CC Paramedic \$30.00

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Action Required/Recommendation

Attachments

Purchase Order Form



Account Manager : Alex Yde

Purchase Order Date : 10-15-2025 10:32:00 -0400

Cell Phone :

Expected Delivery Date :

Stryker Quote Number : 11189220

Customer PO Number :

Bill To	Customer # : 228453
Company Name :	MUKWONAGO FIRE DEPT
Contact or Department :	
Street Address :	1111 FOX ST
Add'l Address Line :	
City, ST, ZIP :	MUKWONAGO, Wisconsin, 53149-1469
Phone :	

Sold To / End User	Customer # : 228453
Company Name :	MUKWONAGO FIRE DEPT
Contact or Department :	
Street Address :	1111 FOX ST
Add'l Address Line :	
City, ST, ZIP :	MUKWONAGO, Wisconsin, 53149-1469
Phone :	

Deliver To	Customer # : 228453
Company Name :	MUKWONAGO FIRE DEPT
Contact or Department :	
Street Address :	1111 FOX ST
Add'l Address Line :	
City, ST, ZIP :	MUKWONAGO, Wisconsin , 53149-1469
Phone :	

Authorized Customer Initials JRS

Authorized Customer Initials JRS

Authorized Customer Initials JRS

Description	Total
	\$54,545.58

Total : \$54,545.58

Purchase Order Form



Accounts Payable Contact Information

Name : Beth Keizer

Email : bkeizer@villageofmkenonago.gov

Phone : 262-363-6420 ext 2105

Authorized Customer Signature

Name : Jeffrey R. Stien

Title : Fire Chief

Signature :

Date :

10/15/2025



3 Xpedition with ProCare

Quote Number: 11189220

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: MUKWONAGO FIRE DEPT
Attn:

Rep: Alex Yde
Email: alex.yde@stryker.com
Phone Number:

Quote Date: 09/30/2025

Expiration Date: 12/29/2025

Contract Start: 09/30/2025

Contract End: 09/29/2026

Delivery Address

Name: MUKWONAGO FIRE DEPT
Account #: 228453
Address: 1111 FOX ST
MUKWONAGO
Wisconsin 53149-1469

Sold To - Shipping

Name: MUKWONAGO FIRE DEPT
Account #: 228453
Address: 1111 FOX ST
MUKWONAGO
Wisconsin 53149-1469

Bill To Account

Name: MUKWONAGO FIRE DEPT
Account #: 214720
Address: POBox 206
MUKWONAGO
Wisconsin 53149-0206

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	625705550001	6257 XPEDITION MID CONFIG	3	\$15,184.62	\$45,553.85
2.0	650707000002	KIT, ALVARIUM BATTERY, SERVICE	3	\$564.50	\$1,693.50
3.0	650700450301	ASSEMBLY, BATTERY CHARGER	3	\$695.30	\$2,085.90
4.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	3	\$18.50	\$55.50
Equipment Total:					\$49,388.76

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SSC-X	TRADE IN SYK STAIR CHAIR FOR XPEDITION	3	-\$2,500.00	-\$7,500.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
5.1	XPEDITION-PROCARE	Xpedition Stair Chair for 6257 XPEDITION MID CONFIG 10/01/2025 - 09/30/2030 Parts, Labor, Travel Preventative Maintenance Batteries Service	3	\$4,168.50	\$12,505.50
ProCare Total:					\$12,505.50



3 Xpedition with ProCare

Quote Number: 11189220

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: MUKWONAGO FIRE DEPT
Attn:

Rep: Alex Yde
Email: alex.yde@stryker.com

Phone Number:

Quote Date: 09/30/2025

Expiration Date: 12/29/2025

Contract Start: 09/30/2025

Contract End: 09/29/2026

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$151.32
Grand Total:	\$54,545.58

Prices: In effect for 30 days

Terms: Net 30 Days

Shipping & Handling Includes:

Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

Chief Jeff Stien

From: FEMA GO <no-reply@fema.dhs.gov>
Sent: Wednesday, September 24, 2025 2:24 PM
To: Chief Jeff Stien
Cc: Matt Sura; Chief Jeff Stien
Subject: Award Notification (Application Number: EMW-2024-FG-02410)

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Jeffrey,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2024 Assistance to Firefighters Grant has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2024-FG-02410 under Fiscal Year (FY) 2024 Assistance to Firefighters Grant. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA GO Help Desk (1-877-585-3242). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in [FEMA Policy \(FP\) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance](#).

Sincerely,

Grants Management Branch

Assistance to Firefighters Grants

Department of Homeland Security / FEMA

Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
100 - Fire, other	3	0.15%	1,000.00	0.00	1,000.00	0.15%
111 - Building fire	30	1.53%	320,000.00	180,000.00	500,000.00	76.14%
113 - Cooking fire, confined to container	1	0.05%	0.00	0.00	0.00	0.00%
114 - Chimney or flue fire, confined to chimney or flue	1	0.05%				
116 - Fuel burner/boiler malfunction, fire confined	1	0.05%				
118 - Trash or rubbish fire, contained	1	0.05%				
131 - Passenger vehicle fire	4	0.20%	6,000.00	200.00	6,200.00	0.94%
132 - Road freight or transport vehicle fire	2	0.10%	110,000.00	35,000.00	145,000.00	22.08%
138 - Off-road vehicle or heavy equipment fire	2	0.10%	4,500.00	0.00	4,500.00	0.69%
140 - Natural vegetation fire, other	1	0.05%	0.00	0.00	0.00	0.00%
141 - Forest, woods or wildland fire	2	0.10%				
142 - Brush or brush-and-grass mixture fire	3	0.15%				
143 - Grass fire	3	0.15%	0.00	0.00	0.00	0.00%
150 - Outside rubbish fire, other	1	0.05%				
151 - Outside rubbish, trash or waste fire	1	0.05%				
Total: 56		Total: 2.86%	Total: 441,500.00	Total: 215,200.00	Total: 656,700.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	3	0.15%				
321 - EMS call, excluding vehicle accident with injury	960	49.03%				
3212 - Interfacility Transfer	456	23.29%				
3213 - Intercept	50	2.55%				
322 - Motor vehicle accident with injuries	37	1.89%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.05%				
324 - Motor vehicle accident with no injuries.	28	1.43%				
331 - Lock-in (if lock out , use 511)	2	0.10%				
340 - Search for lost person, other	1	0.05%				
341 - Search for person on land	3	0.15%				
353 - Removal of victim(s) from stalled elevator	3	0.15%				
360 - Water & ice-related rescue, other	1	0.05%				
365 - Watercraft rescue	1	0.05%				
381 - Rescue or EMS standby	4	0.20%				
Total: 1,550		Total: 79.16%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
411 - Gasoline or other flammable liquid spill	2	0.10%				
412 - Gas leak (natural gas or LPG)	8	0.41%				
413 - Oil or other combustible liquid spill	2	0.10%				
423 - Refrigeration leak	1	0.05%				
424 - Carbon monoxide incident	7	0.36%				
440 - Electrical wiring/equipment problem, other	3	0.15%				
444 - Power line down	4	0.20%				
445 - Arcing, shorted electrical equipment	2	0.10%				
463 - Vehicle accident, general cleanup	2	0.10%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Total: 31		Total: 1.58%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	15	0.77%				
511 - Lock-out	4	0.20%				
512 - Ring or jewelry removal	1	0.05%				
520 - Water problem, other	1	0.05%				
531 - Smoke or odor removal	3	0.15%				
550 - Public service assistance, other	2	0.10%				
551 - Assist police or other governmental agency	3	0.15%				
553 - Public service	1	0.05%				
554 - Assist invalid	2	0.10%				
561 - Unauthorized burning	4	0.20%				
571 - Cover assignment, standby, moveup	13	0.66%				
Total: 49		Total: 2.50%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	2	0.10%				
611 - Dispatched and cancelled en route	118	6.03%				
622 - No incident found on arrival at dispatch address	25	1.28%				
631 - Authorized controlled burning	1	0.05%				
651 - Smoke scare, odor of smoke	14	0.72%				
652 - Steam, vapor, fog or dust thought to be smoke	2	0.10%				
671 - HazMat release investigation w/no HazMat	7	0.36%				
Total: 169		Total: 8.63%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	3	0.15%				
731 - Sprinkler activation due to malfunction	3	0.15%				
733 - Smoke detector activation due to malfunction	12	0.61%				
735 - Alarm system sounded due to malfunction	34	1.74%				
736 - CO detector activation due to malfunction	11	0.56%				
741 - Sprinkler activation, no fire - unintentional	2	0.10%				
742 - Extinguishing system activation	1	0.05%	0.00	0.00	0.00	0.00%
745 - Alarm system activation, no fire - unintentional	36	1.84%				
746 - Carbon monoxide detector activation, no CO	1	0.05%				
Total: 103		Total: 5.26%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 1,958		Total: 100.00%	Total: 441,500.00	Total: 215,200.00	Total: 656,700.00	Total: 100.00%