

Village of Mukwonago
**MINUTES OF THE MUKWONAGO COMMUNITY LIBRARY BOARD'S AD
HOC CAPITAL CAMPAIGN COMMITTEE**
Wednesday, December 10, 2025

Time: **5:30 pm**

Place: **Mukwonago Community Library, 511 Division Street, Mukwonago, WI,
53149**

1. Call to Order

Chairperson K. Johnson called the meeting to order at 5:30 pm.

2. Roll Call and Introduction of Guests

Committee Members Present

Kay Johnson, Chairperson
Abby Armour, Library Director
Jill Adler
Katie Baker (left at 6:30 pm)
Julie Felicilda
Erin Klumb-Diedrich
Patrick Diedrich
Ashley Flatland
Nikki Verheyden

Excused

Joanne Himebauch

Also Present

Eliza Pautz, Library Board Trustee
Donna Whalen, Library Board Trustee
Sue Perkins, Library Board Trustee
Karen Rose, Library Strategies

3. Discussion/Action Items

Capital Campaign Training - Library Strategies will train the Committee on how to manage a capital campaign.

Karen Rose of Library Strategies led the group through several exercises related to launching this Committee. Topics included reviewing the architectural and fundraising work conducted thus far, reviewing the case statement, reviewing the gift chart and naming opportunities, training on the donor stewardship cycle, training on soliciting gifts, and identifying potential donors to add to the donor list started in the feasibility study.

4. Referral Items – none

5. Confirm Next Meeting Date – Director Armour will confer with Chairperson K. Johnson to select potential dates, then send a poll to the Committee members.

6. Adjourn

Chairperson K. Johnson adjourned the meeting at 8:55 pm.

Minutes submitted by Abby Armour