

Village of Mukwonago  
**MINUTES OF THE LIBRARY BOARD MEETING**  
**Thursday, January 8, 2026**

Time: **6:00 pm**

Place: **Mukwonago Community Library, 511 Division St., Mukwonago, WI 53149  
and via Zoom**

**Call to Order**

The President H. Pringle called the meeting to order at 6:01 p.m. located in the Mukwonago Community Library Community Room, 511 Division St., Mukwonago, WI 53149

**Roll Call and Introduction of Guests**

Board Members Present

E. Brill  
A. Cooper (arrived at 6:03pm)  
E. Pautz  
H. Pringle  
K. Sperstad  
C. Stienstra  
D. Whalen

Via Zoom

M. Oberwise-Lacock (arrived at 6:07pm)  
L. Spielman  
J. Werner

Excused

S. Perkins

Also Present

A. Armour, Library Director

**Approval of Minutes**

D. Whalen/K. Sperstad motioned to approve the minutes from the Board of Trustees meeting on December 11, 2025. Unanimously carried. E. Brill abstained.

**Comments from the Public**

None.

**Audit and Approval of Monthly Expenditures**

D. Whalen/E. Brill motioned to approve the year-end December 2025 and January 2026 expenditures. Unanimously carried.

**Committee Reports** *Committee chairperson will report on any recent committee activity. There will be no discussion or action on anything reported out.*

Village Board Representative Report - E. Brill shared there are two positions that will be voted on for the Village Board this year. It was also mentioned that the HWY 83 preliminary state Department of Transportation assessment work is wrapping up and hopefully presentations will be made shortly.

Friends of the Library Report - Director Armour shared on behalf of acting president M. Isley. Net sales totaled \$4,592 for the Cookie Sale during Midnight Magic. The Native Plant Sale is in full planning mode and ordering opportunities will be posted soon. These plants will be of high quality and are from the same vendor that provided the native plants for last year's rain garden project. It was also noted that the Pi Day fundraiser will indeed take place over two days - March 13 and March 14.

Building & Grounds Committee - next meets Thursday February 19, 2026 at 6pm

Finance Committee - next meets Tuesday July 21, 2026 at 6pm

Grutzmacher Collection Committee - next meets Thursday April 16, 2026 at 6pm

Personnel Committee - next meets Thursday January 15, 2026 at 6pm

Policy Committee - next meets Tuesday March 17, 2026 at 6pm

Ad Hoc Capital Campaign Committee - last met December 10, 2025 and January 7, 2026 - items from that meeting are on the agenda.

**Library Director Report** The Library Director Report is for information only.

Director Armour shared information about the May Book Festival that the Friends have generously committed to funding. T-shirts for staff, the Friends, and the Board will be available; if you would like a t-shirt, Director Armour will contact you in the near future. Recently there was a water leak coming in from the ceiling of the Children's Area. It was thought that the roof may be damaged but upon inspection it was determined that snow actually accumulated so quickly that it went up a vent and the roof is not actually compromised.

## **Discussion/Action Items**

Strategic Plan 2023-2025 Updates

Discussion and possible action on updates on the implementation of the Strategic Plan 2023-2025

Director Armour noted that in February she will be presenting a reflection regarding what has been completed over the past three years as a wrap up to this Strategic Plan. Also to note that the format in which this plan was presented monthly will change for the next Strategic Plan. If the Board has any questions or would like any adjustments please feel free to give Director Armour feedback at the February meeting.

Strategic Plan 2026-2028

Discussion and possible action on the final draft of the Strategic Plan 2026-2028

Director Armour noted that this Strategic Plan layout was adjusted from the 2023-2025 plan to allow for an easier flow of information and readability. What was being presented today is the final content but there will be an updated version mocked-up for the public

that will be on the website. Questions regarding the new website followed and Director Armour noted that it is scheduled to launch in mid-February. Further discussion continued regarding the plan that was created based on the Board approved goals from December as well as who aided in the creation of the initiatives.

#### **Capital Campaign**

Discussion and possible action on the progress of the capital campaign including how gifts are handled in the new Capital Campaign Fund at the Waukesha County Community Foundation (WCCF)

Director Armour noted that the documents presented were handed to the Ad Hoc Capital Campaign Committee last evening. Discussion continued regarding the content of those documents, particularly the naming rights document. Director Armour then presented the WCCF donation portal website and how to donate to MCL's campaign; discussion continued regarding the importance of having full Board support and the positive impact it will have on the Capital Campaign initiative.

#### **Referral Items**

Possible scenarios will be presented regarding the duration for the naming rights at the February meeting.

#### **Confirm Next Meeting Date**

Regular Library Board on Thursday February 12, 2026 at 6:00pm

#### **Adjournment**

E. Brill/C. Stienstra motioned to adjourn the meeting. Unanimously carried. Meeting was adjourned at 6:48 pm.