

Village of Mukwonago

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 3, 2025**

Time: 5:30 PM

Place: Mukwonago Municipal Building / Board Room
440 River Crest Court, Mukwonago, WI 53149

Call to Order

President Winchowky called the meeting to order at 5:30 p.m.

Roll Call

Present: Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves and President Winchowky

Absent: None

Comments from the Public

None

Presentations/Announcements

Announcement: Village Hall Closed December 24, December 25, December 31, 2025, and January 1, 2026

President Winchowky announced that Village Hall will be closed on December 24, December 25, December 31, and January 1, 2026 for the Holidays. No action taken.

Approval of Minutes

Approval of November 5, 2025 Committee of the Whole Minutes as prepared and distributed
Motion by Meiners to approve the November 3, 2025 Committee of the Whole minutes, second by D. Johnson. No discussion. Motion carried 7-0.

Finance Committee, Trustee Darlene Johnson

Discussion/Possible Recommendation to approve Resolution 2025-46 a resolution adopting the 2026 salary and wage schedules for non-represented employees

Finance Director Doherty gave an overview of the resolution as presented in the packet.

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Possible Recommendation to approve Resolution 2025-47 a resolution authorizing annual stipends for the Assistant Chief and Deputy Fire Chief

Chief Stein presented the information as outlined in the resolution and packet materials.

Motion by D. Johnson to recommend approval, second by Reeves. No discussion. Motion carried 7-0.

Discussion/Possible Recommendation to approve Resolution 2025-48 a Resolution Authorizing the Termination of Tax Incremental District (TID) #6

Finance Director Doherty noted that this is the final step to close TID #6, per the WI DOR regulations.

Motion by D. Johnson to recommend approval, second by Meiners. Administrator Dykstra stated that the timing of the closing was appropriate. Motion carried 7-0.

Discussion/Possible Recommendation to approve Resolution 2025-52 a resolution adopting the 2026 Tax Increment Finance District (TID) Budgets

Finance Director Doherty stated that there was one correction to the worksheet for TID #4, from the budget workshop.

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Recommendation to approve Vouchers in the amount of \$1,269,256.30.

D. Johnson explained that most of the bills were for the work for Wells #3 and #4 Pickleball court, and the new Wastewater truck.

Motion by D. Johnson to recommend approval, second by Meiners. No discussion. Motion carried 7-0.

Discussion/Recommendation regarding proposed 2026 Fee Schedule

D. Johnson reviewed the fee schedule as presented in the packet. Chief Stein noted that the increases in fees related to the actual cost of the services.

Motion by D. Johnson to recommend approval, second by Reeves. No discussion. Motion carried 7-0.

Monthly Treasury Report and Revenue/Expenditure Guideline Report For October 2025 (For information purposes only, no action required)

D. Johnson offered the monthly treasury report and revenue/expenditure report for October 2025. No action taken.

Judicial Committee, Trustee Dale Porter

Discussion/Recommendation regarding an Original Class "B" Beer and "Class C" Wine license application filed by House of Frank LLC d/b/a House of Frank, located at 211 N Rochester St, Amanda Frank, Agent

Amanda Frank gave an introduction of her business and they are hoping to be open March 1, 2026.

Motion by Porter to recommend approval, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Recommendation regarding **Resolution 2025-50** a resolution to appoint Election Inspectors for the 2026-2027 term in the Village of Mukwonago

Motion by Porter to recommend approval, second by Meiners. Clerk Kropf explained the individuals that have a political affiliation next to their name is because the Waukesha political parties have appointed them. Motion carried 7-0.

Library Board of Trustees, Trustee Eric Brill

Discussion of November Library Director's Report (Information Only, No Action Needed)

Public Works Committee, Trustee Eric Brill

Discussion/Recommendation regarding **Resolution 2025-51** a resolution to approve a reduction in the letter of credit for Chapman Farms Phase III residential subdivision in the Village of Mukwonago

Motion by Brill to recommend approval, second by K. Johnson. Brill stated the Village Engineer has review before Board approval. Motion carried 7-0.

Discussion/Recommendation regarding Task Order #7 for the Bay View Circle & Court, Mukwonago Drive, and Apollo Court Rehabilitation

Motion by Brill to recommend approval, second by D. Johnson. This is to start the bidding process but nothing will be billed until next year. Motion carried 7-0.

Discussion/Recommendation regarding Final Pay Request for Parking Lot Maintenance LLC in

an amount not to exceed \$26,685.42

Motion by Brill to recommend approval, second by Porter. Brill stated that this is for the completed pickleball court. Motion carried 7-0.

Update regarding the State Highway 83 Project

Brill stated that the WI DOT has been in communication with the Village. There will be another meeting so any input from Trustees, would be greatly appreciated. Engineer Michalski added that the WI DOT have conducted traffic studies and intersection studies. A roundabout option was discussed, but it would require a two-lane roundabout which would affect eight businesses/homes. The roundabout discussion was quickly elimination because of that.

Discussions included potential parking, a multi-use trail and the use of a dedicated left-only turn lane. Any further meetings would be with staff and staff will report back with more information. Michalski added that the WI DOT pushed the project back by about 6 months, so a late 2030 start. Discussions will need to be held in the future regarding street scraping the possible underground electrical lines. No action taken.

Protective Services, Trustee Scott Reeves

Discussion regarding door access equipment for the police department

Assistant Chief DeMotto stated that he would like to use some of the budgeted funds from the Police Department explanation project, to fund the door access equipment. The equipment would mirror what is used at Village Hall. DPW Director Bittner stated that this would eliminate the need to borrow any money. No action taken.

Adjournment

Meeting adjourned at 6:11p.m.