

Village and Town of Mukwonago

JOINT FIRE COMMISSION MEETING

Notice of Meeting and Agenda Tuesday,

When: March 3, 2026

Time: 6:00 p.m.

Place: Mukwonago Fire Department/Meeting Room, 1111 Fox Street

1. Call to Order
2. Roll Call
3. Announcement of Closed Session Pursuant to Wis. Stats. 19.85(1)(c) for the Purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding resignations and new paid-on-call(POC)/paid-on-premise(POP)/part time appointments.
4. Approval of Minutes from the October 16, 2025 meeting.
5. Review procedure for evaluating candidates for full time positions
6. Convene into closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding resignations and new paid-on-call(POC)/paid-on-premise(POP)/part time appointments.
7. Reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda
8. Set next Joint Fire Commission Meeting Date.
9. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court , (262) 363-6420 or Fire Station #1, 1111 Fox Street, (262) 363-6426

# Village and Town of Mukwonago Joint Fire Commission

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## Minutes of October 16, 2025 Fire Commission Meeting Fire Station #1, 1111 Fox Street, Mukwonago WI 53149

1. Meeting was called to order at 5:02 pm by President Dubey.
2. Roll call
  - 2.1. Village: Commissioners Grant and Roberts present; third Commissioner position remains vacant; Liaison Johnson absent.
  - 2.2. Town: Commisioners Dubey and Boucher present; Liaison Gilboay present.
  - 2.3. Chief Stien present.
3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c) *for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*; specifically, regarding resignations and new Paid-On-Call (POC) and Paid-On-Premise (POP) part-time appointments, new full-time interviews, and setting a hiring list.
4. Dubey moved to approve minutes of September 16, 2025 as revised; seconded by Grant; passed unanimously.
5. Boucher moved to go into closed session referencing the statute cited in §3 above; seconded by Grant; passed unanimously.
6. Boucher moved to reconve open session pursuant to Wis. Stats. 19.85(2); seconded by Roberts. Passed unanimously.
  - 6.1. A hiring list recommending one full-time Critical Care Paramedic candidate, and ranking three full-time Basic candidates was provided to the Chief.
  - 6.2. Two part-time candidates were approved.
7. The next Commission meeting will be scheduled as-needed.
8. Grant moved to adjourn at 7:25 pm; seconded by Boucher. Passed unanimously.

