



**BOARD OF REVIEW
MEETING
Mukwonago Municipal Building / Board Room
440 River Crest Court, Mukwonago, WI 53149
April 30, 2026 at 3:00 PM**

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Election of Chairperson**
- 4. Approval of Minutes**
 - 4.1 Approval of June 11, 2025 Board of Review Minutes as prepared and distributed**
- 5. Verification that at least one member has met the mandatory training requirements specified in Wis. Stats. § 70.46 (4).**
- 6. Announcement of Board of Review Notice publication and Open Book session was held on April 15, 2026 (via phone)**
- 7. Review and Examination of Assessment Roll**
- 8. Discussion/Action regarding any Objection Forms for Real Property Assessment & Deliberations, per case**
- 9. Set additional meeting date and time (if necessary)**
- 10. Adjournment**

This meeting is taped for public record. Objection Forms shall be filed within 48 hours of the Board of Review. The Board shall be in session for 2 hours minimum unless meeting to adjourn when the roll is complete. It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Village of Mukwonago

MINUTES OF THE BOARD OF REVIEW MEETING

Wednesday, June 11, 2025

Time: **3:00 pm**

Place: **440 River Crest Ct., Mukwonago, WI 53149**

Call To Order

President Winchowky called the meeting to order at 3:00 p.m.

Roll Call

Present: Trustees: D. Johnson, Brill, Porter; Village President Winchowky; Clerk/Treasurer Kropf

Also Present: Associated Appraisal Assessor Dean Peters

Verify the members have met the mandatory training requirements

Clerk/Treasurer Kropf and Trustee D. Johnson have met the necessary requirements

Verification from the Clerk all appropriate BOR notices and meeting notices have been made.

Clerk Kropf noted that a notice was published in the paper that met

D. Johnson noted that the chairperson hadn't been nominated yet.

D. Johnson nominated President Winchowky as Chair, second by Porter. No discussion.

Motion carried 5-0.

Receive the Assessment Roll and Sworn Statement from the Clerk.

Clerk Kropf explained that both assessments rolls for Waukesha County and Walworth County are available. Also, both rolls have a signed affidavit, by the assessor. No action taken.

Examine the Assessment Roll and correct any errors in description of computation, add omitted properties, or eliminate double assessed property.

This will be completed as the Board of Review meeting occurs. No action taken.

Open Book was held on May 20, 2025 via telephone, and verification with the Assessor all open book changes have been included in the assessment roll

Announcement that open book was held on May 20, 2025. Assessor Peters noted that any changes made during open book are in the assessment roll. He further added that this was a maintenance year with few assessments being changed. This was due to market changes

Review written notices of intent to file objection.

Assessor Peters indicated that Wal-Mart's attorneys had filed an objection within the necessary 48-hour timeframe. They also requested that a waiver of hearing for the Board of Review be granted. This would allow Wal-Mart to go straight to Circuit Court to have their case heard. He noted that it would be best to allow the waiver especially considering the ongoing litigation. No action taken.

Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.

Motion by D. Johnson to approve the Waiver of Hearing for Wal-Mart Real Estate Business Trust for property located at 250 East Wolf Run, Tax Key # MUKV2013-994-001, second by Brill. Motion carried on a roll call vote 5-0.

The Board then reviewed the assessments rolls for the Village of Mukwonago.

Create a hearing schedule for written objections filed but not heard, if necessary.

Not needed.

Adjourn

The Board of Review concluded and adjourned at 5:00 p.m.

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