

**Village of Mukwonago**  
**MINUTES OF THE LIBRARY BOARD MEETING**  
**Thursday, March 12, 2026**

Time: **6:00 pm**

Place: **Mukwonago Community Library, 511 Division St., Mukwonago, WI 53149**  
**and via Zoom**

**Call to Order**

The President H. Pringle called the meeting to order at 6:01 p.m. located in the Mukwonago Community Library Community Room, 511 Division St., Mukwonago, WI 53149

**Roll Call and Introduction of Guests**

Board Members Present

E. Brill  
A. Cooper  
M. Oberwise-Lacock  
E. Pautz  
H. Pringle  
L. Spielman  
C. Stienstra  
D. Whalen

Via Zoom

K. Sperstad  
J. Werner

Excused

S. Perkins

Also Present

A. Armour, Library Director  
E. Plitzner, Marketing & Outreach Specialist

**Approval of Minutes**

E. Brill/C. Stienstra motioned to approve the minutes from the Board of Trustees meeting on February 12, 2026. Unanimously carried. D. Whalen and M. Oberwise-Lacock abstained.

**Comments from the Public**

None.

## **Audit and Approval of Monthly Expenditures**

C. Stienstra/D. Whalen motioned to approve the monthly expenditures. Unanimously carried.

**Committee Reports** *Committee chairperson will report on any recent committee activity. There will be no discussion or action on anything reported out.*

Village Board Representative Report - E. Brill shared that he has volunteered to stay on the Library Board as the Village Board Representative for another term. Several new businesses that will be opening in Mukwonago were discussed as well as the FLOCK cameras that will be installed by Mukwonago Police Department as a tool for investigation.

Friends of the Library Report - Director Armour shared on behalf of the Friends Vice President, M. Isley. The Native Plant fundraiser has had 641 plants sold to-date and orders will be accepted until March 21. Pi Day is this Saturday 3/14 - baking donations are being accepted until Friday. The Friends are forming a Fundraising Committee under their Board structure. Also, as mentioned previously, they are generously sponsoring the Mukwonago Book Festival.

Building & Grounds Committee - last met February 26, 2026 and next meets May 21, 2026 at 6:00pm - items related to that meeting are on the agenda

Finance Committee - next meets July 21, 2026 at 6:00pm

Grutzmacher Collection Committee - next meets April 16, 2026 at 6:00pm - Director Armour shared additional updates regarding potential repatriations.

Personnel Committee - next meets July 16, 2026 at 6:00pm

Policy Committee - next meets March 24, 2026 at 6:00pm - will be rescheduled due to conflicts

Ad Hoc Capital Campaign Committee - last met March 5, 2026 and next meets April 15, 2026 at 7:00pm - items related to that meeting are on the agenda

## **Library Director Report**

Director Armour shared further information from the Director's Report. It was also noted that S. Perkins has regrettably stepped down from the Library Board and was unable to be at tonight's meeting. At this point the Village President will be looking for an additional Village Appointment. A new Associate Director of Circulation & Customer Experience has been hired and she will start mid-April. Director Armour also discussed the Waukesha County Library Planning process as she is on the Committee; it was noted that eight libraries did not approve the Minimum to Exempt and Quality Assurance Standards. Bridges is in the process of getting feedback from the Boards to aid the Committee Meeting that will be taking place on Monday. If anyone has any further feedback please reach out to Director Armour.

## **Discussion/Action Items**

### Website Presentation

Director Armour and Marketing & Outreach Specialist E. Plitzner will provided a brief presentation reporting on the development and successful launch of the new website.

### Capital Campaign

Discussion and possible action on the progress of the capital campaign.

H. Pringle noted the donations that have been made to this point and highlighted a donation that came from a former citizen of Mukwonago who previously wrote a thoughtful letter to the Library Board and staff regarding MCL's NAGPRA compliance.

### Donor Recognition

Discussion and possible action on preliminary designs for donor wall and naming rights signage.

Director Armour noted that this was spurred from donor questions regarding what the wall would look like and the size of donation necessary to be a part of the wall for this campaign. The Buildings and Grounds Committee discussed this item at their last meeting and requested to have it as an agenda item for the Library Board. The architects were contacted and MCL was informed that they would wait until the project was further underway to design that aspect of the library. Director Armour subsequently reached out to three signage companies that could give further information with specifications listed from the Buildings and Grounds Committee to gain insight for the Board. At this point MCL is still waiting to hear back from those companies. Discussion continued regarding what was sent to the companies, where it would be located, how the previous donation walls would be integrated, as well as the initial thoughts on the size of donations that would be highlighted and how it could possibly appear on the wall.

### Little Free Library Memorandum of Understanding Review.

Discussion and possible action on renewing the annual Memorandum of Understanding with Girl Scout Troop 20210 regarding the Little Free Library.

H. Pringle noted that this annual review is part of our memorandum of understanding with the Girl Scout Troop. It was noted that this year they have had great communication, as well the troop has been attentive to the maintenance and care of the Little Free Library. The Board discussed how this also seems to be a good learning environment for the troop.

E. Brill/L. Spielman motioned to approve the renewal of the annual Memorandum of Understanding with Girl Scout Troop 20210 regarding the Little Free Library.  
Unanimously carried.

## **Referral Items**

None.

**Confirm Next Meeting Date**

Regular Library Board on Thursday, April 9, 2026 at 6:00pm.

**Adjournment**

E. Brill/L. Spielman motioned to adjourn the meeting. Unanimously carried. The meeting was adjourned at 7:07 pm.