

Village of Mukwonago
MINUTES OF THE LIBRARY BOARD MEETING
Thursday, April 9, 2026

Time: **6:00 pm**

Place: **Mukwonago Community Library, 511 Division St., Mukwonago, WI 53149
and via Zoom**

Call to Order

The President H. Pringle called the meeting to order at 6:01p.m. located in the Mukwonago Community Library Community Room, 511 Division St., Mukwonago, WI 53149

Roll Call and Introduction of Guests

President H. Pringle announced that Sue Perkins resigned from the Board effective immediately.

Board Members Present

E. Brill
A. Cooper
E. Pautz
H. Pringle
L. Spielman
D. Whalen

Via Zoom

M. Oberwise-Lacock
K. Sperstad
C. Stienstra
J. Werner

Also Present

A. Armour, Library Director

Approval of Minutes

E. Brill/L. Spielman motioned to approve the minutes from the Board of Trustees meeting on March 12, 2026. Unanimously carried.

Comments from the Public

None.

Audit and Approval of Monthly Expenditures

D. Whalen/E. Brill motioned to approve the monthly expenditures. Unanimously carried.

Committee Reports *Committee chairperson will report on any recent committee activity. There will be no discussion or action on anything reported out.*

Village Board Representative Report - E. Brill shared that Mukwonago's new Police Chief, Chris DeMotto, has started after Chief Streit's recent retirement. There is also a new Finance Director, Kelley Graf, who begins April 15 after Diana Doherty's retirement. On April 27 from 4-6pm the Department of Transportation (DOT) will be hosting a public involvement meeting at the Library regarding the construction ideas for Hwy 83. An announcement flyer will be sent out to Mukwonago residents in the near future.

Friends of the Library Report - Director Armour shared on behalf of Friends of the Library Vice President M. Isley. Pi Day was a great success, everything was sold out by 11:30am and total sales with additional donations was \$1,530. The Native Plant sale ended on March 21, profit to date is \$2,969. There are several upcoming activities and fundraisers planned to include: the Book Festival on May 17 from 10am-4pm, Plant Pick-up June 6 from 9am-3pm, Culver's Scoopie Night June 22 from 4-7pm, and Qdoba Fundraiser July 8 from 4-8pm.

Building & Grounds Committee - next meets Thursday, May 21, 2026 @ 6:00pm

Finance Committee - next meets Tuesday, July 21, 2026 @ 6:00pm

Grutzmacher Collection Committee - the next meeting is being determined and will be posted soon.

Personnel Committee - next meets Thursday, July 16, 2026 @ 6:00pm

Policy Committee - next meets Tuesday, April 7, 2026 @ 6:00pm - at this time there will be a couple recommendations for changing the review schedule but there are no policy changes in the works.

Ad Hoc Capital Campaign Committee - next meets Wednesday, April 15, 2026 @ 7:00pm

Library Director Report The Library Director Report is for information only. Director Armour shared there is no additional information to add to her report.

Discussion/Action Items

Capital Campaign

Discussion and possible action on the progress of the capital campaign.

H. Pringle and Director Armour noted recent contributions, discussed pledges, explained where the committee is currently at with the campaign and reviewed criteria for when the campaign would go public.

Donor Recognition

Discussion and possible action on preliminary designs for donor wall and naming rights signage.

President H. Pringle reiterated that this originally came to the Board last month from the Building and Grounds Committee as well as the Capital Campaign Committee.

Further discussion centered around what the proposals from the three companies included and how the Board would like to proceed. It was asked if Director Armour and staff would feel comfortable with creating preliminary ideas to further information from the signage companies.

D. Whalen/E. Brill motioned to refer this item to Buildings and Grounds to review conceptual drawings at their next meeting. Unanimously carried.

Proposed Library Standards for the Waukesha County Library Services Plan 2027-2031

Discussion and possible action on approving the proposed Minimums to Exempt and Quality Assurance Standards as proposed in the updated draft Waukesha County Library Services Plan 2027-2031.

Director Armour noted that the county committee listened to the feedback as well as conducted another public comment at the meeting.

D. Whalen/M. Oberwise-Lacock motioned to approve as amended the proposed Minimums to Exempt and Quality Assurance Standards as submitted in the updated draft Waukesha County Library Services Plan 2027-2031. Unanimously carried.

Allowable Costs

Discussion and possible action on the 2027 Allowable Costs form.

President H. Pringle noted that this is the official form that goes to the county to be utilized for the county reimbursement formula. These numbers were originally approved by the Board on MCL's annual budget and the Board is now approving this particular document for submission.

E. Pautz/L. Spielman motioned to approve the 2027 Allowable Costs form. Unanimously carried.

Referral Items

Donor Recognition Wall ideas created by staff to be sent to Buildings and Grounds for review.

Confirm Next Meeting Date

Regular Library Board on Thursday, May 14, 2026, at 6:00pm.

Adjournment

E. Brill/M. Oberwise-Lacock motioned to adjourn the meeting. Unanimously carried. Meeting was adjourned at 7:03 pm.