

Village of Mukwonago  
**MINUTES OF THE LIBRARY BOARD MEETING**  
**Thursday, May 14, 2026**

Time: **6:00 pm**

Place: **Mukwonago Community Library, 511 Division St., Mukwonago, WI 53149  
and via Zoom**

**Call to Order**

The President H. Pringle called the meeting to order at 6:04 p.m. located in the Mukwonago Community Library Community Room, 511 Division St., Mukwonago, WI 53149

**Roll Call and Introduction of Guests**

Board Members Present

E. Brill  
A. Cooper (arrived at 6:05p.m.)  
M. Oberwise-Lacock  
E. Pautz  
H. Pringle  
K. Sperstad  
C. Stienstra  
J. Werner  
D. Whalen

Via Zoom

L. Spielman

Also Present

A. Armour, Library Director  
K. Morrison, Associate Director of Circulation & Customer Experience

**Approval of Minutes**

E. Brill/J. Werner motioned to approve the minutes from the Board of Trustees meeting on April 9, 2026. Unanimously carried.

**Comments from the Public**

None.

**Audit and Approval of Monthly Expenditures**

M. Oberwise-Lacock/K. Sperstad motioned to approve the monthly expenditures. Unanimously carried.

**Committee Reports** *Committee chairperson will report on any recent committee activity. There will be no discussion or action on anything reported out.*

Village Board Representative Report - E. Brill shared that the new Village Finance Director has officially started. Due to the recent resignation of a Village Trustee there will be a special appointment to be filled by the Board for a one-year-term. Anyone interested can contact Village staff to be placed on the list that the Board will vote on in June. The DOT provided an information session hosted at MCL regarding the Hwy 83 road construction; 75 attendees were present and provided public comment at that in-person event. Online public comment period is still open and this upcoming Fall or Winter there will be another presentation with the final report.

Friends of the Library Report - E. Pautz shared on behalf of Acting President M. Isley. The pie sale netted \$1,290.54 which includes all fees and expenses. The native plant fundraiser pick-up is Saturday June 6 from 9-3 and the multiple Mukwonago Book Festival raffles and sale items are prepared for the event this Sunday. The Friends are pleased to announce they requested naming rights to a Study Room in recognition of their pledged \$25,000 capital campaign support. The Friends are preparing for the public phase of the campaign to aid with donations on a dedicated fundraising platform that will be released upon approval from the Library Director.

Building & Grounds Committee - next meets Thursday May 21, 2026 at 6:00pm

Finance Committee - next meets Tuesday July 21, 2026 at 6:00pm

Grutzmacher Collection Committee - next meets Monday July 20, 2026 at 6:00pm

Personnel Committee - next meets Thursday July 16, 2026 at 6:00pm

Policy Committee - next meets Tuesday, June 16, 2026 at 6:00pm

Ad Hoc Capital Campaign Committee - next meets Wednesday May 13, 2026 at 7:00pm - items related to that meeting are on the agenda

**Library Director Report** - Director Report is for information only.

Director Armour shared additional information about the new Business Manager who will be replacing C. Kim upon her retirement. The new staff has been cross training and will be a great fit within MCL and this position.

### **Discussion/Action Items**

Library Strategies Capital Campaign Progress Report

Discussion and possible action on report of capital campaign progress from Karen Rose of Library Strategies.

K. Rose from Library Strategies presented the progress of the Capital Campaign.

Library Strategies Memorandum of Agreement

Discussion and possible action on retaining Library Strategies hourly for as-needed guidance on the capital campaign.

Director Armour noted that as of the end of April, Library Strategies' current contract to aid with the launch of the capital campaign has been completed. E. Pautz noted that at the last Campaign Committee meeting it was noted how great of a resource Library Strategies is for the campaign but at this point feel the campaign is in a good place and to have Library Strategies help on an as-needed basis would work

perfectly. Director Armour explained how this would work similarly to our current contract with Bernstein & Associates.

E. Brill/M. Oberwise-Lacock motioned to approve retaining Library Strategies hourly for as-needed guidance on the capital campaign for the next four months not to exceed \$5,000 with monies being utilized from the WCCF Capital Campaign Fund. Unanimously carried.

#### **Bernstein & Associates Contract Addendum**

Discussion and possible action on approving Addendum 5 to existing contract with Bernstein & Associates NAGPRA Consultants.

Director Armour noted that this is a one-year extension but the financial amount is not being adjusted.

M. Oberwise-Lacock/E. Brill motioned to approve Addendum 5 to the existing contract with Bernstein & Associates NAGPRA Consultants. Unanimously carried.

#### **Closed Session**

Closed session pursuant to Wis. Stats § 19.85 (1) (e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) donor contribution negotiation.

E. Pautz/M. Oberwise-Lacock motion to enter into closed session.

Roll call vote:

- Yes: E. Pautz, M. Oberwise-Lacock, E. Brill, J. Werner, K. Sperstad, A. Cooper, C. Stienstra, D. Whalen, H. Pringle, L. Spielman.

- No: none

Motion carried.

#### **Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

M. Oberwise-Lacock/E. Brill motion to enter into open session.

Roll call vote:

- Yes: E. Pautz, M. Oberwise-Lacock, E. Brill, J. Werner, K. Sperstad, A. Cooper, C. Stienstra, D. Whalen, H. Pringle, L. Spielman.

- No: none

Motion carried. No action taken.

#### **Referral Items**

None.

#### **Confirm Next Meeting Date**

Regular Library Board on Thursday June 11, 2026 at 6:00pm

#### **Adjournment**

D. Whalen/M. Oberwise-Lacock motioned to adjourn the meeting. Unanimously carried. Meeting was adjourned at 7:42 pm.